



HOWRAH MUNICIPAL CORPORATION

4, MAHATMA GANDHI ROAD, HOWRAH - 711 101

Tel: (+91-33) 2638-3211-13; Fax: (+91-33) 2641-2613

Accounts Department

No. 1808/AD/24-25

Date: 03-03-2025

Tender Notice (2nd Call)

Controller of Finance, Howrah Municipal Corporation invites e-Tenders in prescribed format from reputed resourceful & bonafide Consultants satisfying the following criterion:

- Minimum five years experience in similar nature of work in Government/Local self Government with the minimum value of 30% of the estimated amount put to tender,
- submit non-refundable copy of GST Certificate (Regular scheme),
- submit non-returnable copy of GSTR-3B Return (Last Quarter),
- submit non-returnable copy of Pan Card/IT return,
- submit non-returnable copies of Credential Certificate of completed work justifying the required experience in point (i) above.

Earnest Money and the cost of Tender Papers to be deposited online as is available in E-Tender Portal of Govt. of West Bengal in favor of "MUNICIPAL AFFAIRS DEPARTMENT II URBAN LOCAL BODIES III HOWRAHMC" taking into consideration that no benefits as MSME/New Start-ups be allowed.

Date and Time Schedule:

Sl No.	Name of Work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Time of Completion
1.	Appointment of GST Consultants at HMC for the period from 01.04.2025 to 31.03.2030 (FY: 2025-26 to FY: 2029-30) Scope of Work: On site DEO to be stationed for individual billwise data entry in a given Excel Format of all deductions of bill, monthly reports, generation of Fundwise Challans, followup payments, submit Returns, maintain on site GST Helpdesk, consultancy on GST issues, etc.	4,91,352 X 5 = 24,56,760	49,135	Financial Year wise for 5 Years

Sl No.	Particulars	Date & Time
1	Date of uploading of N.I.T. & other documents (online).	04.03.2025 5:00P.M.
2	Documents download start date (online).	04.03.2025 6:00P.M.
3	Bid submission start date (online).	04.03.2025 6:00P.M.
4	Bid submission closing (online).	19.03.2025 5:00P.M.
5	Date for opening of Part-I proposal (online).	19.03.2025 3:00P.M.
6	Date of uploading list for qualified bidder (online).	INTIMATED AFTERWARDS
7	Date for opening of financial proposal (online).	INTIMATED AFTERWARDS

Controller of Finance
Howrah Municipal Corporation

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No. 1808/AD/24-25

Copy to:-

- Commissioner, BMC
- Chief Auditor, BMC
- Secretary BMC for e-Tender process
- PAO, BMC (Govt. Audit)
- IT Department, BMC for publication in website
- Office Copy

Controller of Finance
Howrah Municipal Corporation

03/3/25